



Career Technical Education



## SAHS MEDICAL ASSISTANT BACK OFFICE I & II Fall/Spring Year Course Registration Information

### Medical Assistant (MA) Back Office I & II ~ Goal:

Medical Assistants are important members of the Medical Healthcare team. A career as a Medical Assistant can be exciting, challenging, and very rewarding. As a skilled Medical Assistant you are a vital member of the medical office team. Students must successfully complete Medical Assistant I & II (360hours) requirement to receive MA Certificate of Competencies & Students receive 10 elective credits.

### Career Opportunities in the Medical Field:

- Clinics at Family, Pediatrics, Industrial, OBGYN, Doctor Offices
- Major Hospitals with Urgent Care Centers
- Ambulatory/Walk-in Clinics
- Convalescent & Home Health Care Facilities
- Wages range from min. wage 10\$ - \$18.00/hr.

**Certifications opportunities:** MA Back Office I/I Certificate of Competencies, AHA BLS CPR/AED Certification, Venipuncture, Injections, & State Certification

**Prerequisites:** Medcore I/II Certificate, Sports Medicine, or Bio Medical Technology Pathway Courses

### Medical Assisting I: **Fall Semester (18 week session, 180 hours), Classroom Instruction; Monday- Friday period 5 & 6**

Students will perform basic lab tests; administer injections, EKG exams, sterilization of instruments, aseptic technique and other procedures that will prepare them for Medical II Clinical Internship

### Medical Assistant II: **Spring Semester (18 week internship, 180 hours), Clinical Internship in the industry community,**

**Monday-Friday, period 5/6, (2 hours/day)** Successfully complete Medical Assistant I (must be 16 years old, earn "A" or "B" grade & 180 hrs); students will advance to Medical Assistant II where they will be assigned to a community classroom (clinical internship). Students will gain hands-on experience in the medical industry using competencies learned in the classroom and train with clinic professionals.

**Additional Cost Required:** Purchase uniform, shoes, immunizations, TB, chest x-ray, flu shot, and AHA CPR/AED Certification. (Required for clinical internships).

**Class Location:** Santa Ana High School ~ Room #6306 (3<sup>rd</sup> floor) & Community Clinic Site

**Other MS Courses available at VHS & GFHS**

### Course Registration Information:

**Register now:** With your SAHS Counselor  
SAHS Counseling Office #714-567-4910

**CTE-SAUSD Website** <http://www.sausd.us/cte>

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